**Capstone Project**

**PROGRESS REPORT**

**Executive Summary**

**1st Semester 2020 - 2021**

1. **Activities (based on the Gantt Chart)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Tasks** | **Timeline** | **Current Status** | **Action Items/Bottleneck** |
|  |  |  |  |

1. **Project Development and Implementation\*\***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Feature\* Description** | **Program/Module Name** | **Primary Programmer** | **Current Status** | **Action Items/Bottleneck** |
|  |  |  |  |  |

*\*Based on your FDD and List of Modules*

*\*\*Be detailed as possible.*

1. **Consultations & Team Meetings**

*<status related to team dynamics and consultations>*

1. **Next Steps**

*<write here the overall direction of the team towards the completion of the project; recommend topics for seminars/workshops that can help the team for the project >*

1. **Overall impression of the Project Completion**

*<summary of the progress of the project>*

**Prepared by:**

**<Project Manager Name & Signature>**

**Noted/Verified by:**

**<Adviser’s Name & Signature>**